



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Rani Rashmi Devi Singh Govt.
College Khairagarh.

- Name of the Head of the institution **Jeetendra Kumar Sakhare**
- Designation **Assistant Professor**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **7697172640**
- Mobile no **7697172640**
- Registered e-mail **rrdscollege@gmail.com**
- Alternate e-mail
- Address **Pipariya road,Khairagarh**
- City/Town **Khairagarh**
- State/UT **Chhattisgarh**
- Pin Code **491881**

2.Institutional status

- Affiliated /Constituent **Affiliated with Hemchand Yadav University, Durg.**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University Affiliated with Hemchand Yadav University, Durg.

- Name of the IQAC Coordinator Mrs. Shristi Verma

- Phone No.

- Alternate phone No.

- Mobile 8962613949

- IQAC e-mail address rrdscollege@gmail.com

- Alternate Email address

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://www.govtrrdscollege.in/>

4.Whether Academic Calendar prepared during the year? Yes

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.govtrrdscollege.in/>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.17	2022	15/11/2022	15/11/2027

6.Date of Establishment of IQAC 22/12/2012

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
state government	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC No File Uploaded

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Water cooler/purifier Arrangement. 2. Fair Examination with full discipline

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Focus on Academic Excellence	Our many students achieve their rank in university merit list

13.Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
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• Designation	Assistant Professor
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• Location	Urban
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• Name of the Affiliating University	Affiliated with Hemchand Yadav University, Durg.

• Name of the IQAC Coordinator	Mrs. Shristi Verma				
• Phone No.					
• Alternate phone No.					
• Mobile	8962613949				
• IQAC e-mail address	rrdscollege@gmail.com				
• Alternate Email address					
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.govtrrdscollege.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.govtrrdscollege.in/				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			4		
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and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
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1. Water cooler/purifier Arrangement. 2. Fair Examination with full discipline	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Focus on Academic Excellence	Our many students achieve their rank in university merit list
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	25/01/2023
15. Multidisciplinary / interdisciplinary	
MULTIDISCIPLINARY : COLLEGE PROVIDES EDUCATION IN ARTS, COMMERCE	

AND SCIENCE. AT UG LEVEL B.A. ,B,SC. AND B.COM. COURSES ARE AVAILABLE. AT PG LEVEL MASTERS COURSES ARE AVAILABLE IN SOCIOLOGY, POLITICAL SCIENCE, HINDI, COMMERCE, CHEMSTRY AND ZOOLOGY ARE AVAILABLE.

16.Academic bank of credits (ABC):

NIL

17.Skill development:

BY THE MODE OF PRACTICALS, GROUP DISCUSSIONS, PRESENTATIONS, EDUCATIONALS VISITS, ETC. COLLEGE ENHANCE THE HIDDEN SKILL OF THE STUDENTS

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

COLLEGE PROVIDES EDUCATION IN HINDI AND ENGLISH MEDIUM.BEYOND THIS OUR ALL TEACHERS ARE ABLE TO CONCEPTS IN CHJHATTISGARHI LANGUAGE.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

ALL THE EDUCATIONAL PRACTICES ARE DONE WITH A CLEAR TARGET OF OUTCOME BASE EDUCATION. TIME TABLE, TEACHING PLANS, . CLASS TEST AND RESULT ANALYSIS ETC.

20.Distance education/online education:

NIL

Extended Profile

1.Programme

1.1 244

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1911

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1266

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

575

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

13

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

36

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	244
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1911
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1266
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	575
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	13
File Description	Documents
Data Template	View File

3.2	36
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	1549361
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	12
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college develops and deploys action plans for effective implementation of the curriculum to achieve its vision, mission and objectives in the following ways: Rani Rashmi Devi Singh Govt. College, Khairagarh takes all the required steps to develop and deploy action plan for implementation of the curriculum assigned by the affiliating university.

Before the commencement of the session all the heads of department remains in consultation with their faculty members to schedule an academic calender and direct them maintain their monthaly diary. The course content is split into two terms in the semester system in PG (16 june to december) and january to june) in UG annual system is followed. All efforts are made, at both the levels, to complete the curriculum in the prescribed time frame of the academic session. It is ensured that teachers move from easy to difficult, familiar to unfamiliar and pase that is easy for lerners to maintain. the copy of the syllabus

is distributed to the respective teachers after the meeting of the different departments. Teaching plan is being drawn by every teacher in daily diary. Beside the unit tests, half yearly and model test are conducted by the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Nil

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Human Values: to inculcate good human values among students, 'human values' is included as necessary part of curriculum. This institute always believes to make each student to be a good human being. Students also learn to respect themselves, not only the teachers, seniors and parents. College also have an active anti ragging cell to ensure the fear free environment of the college . Discipline committee is also active in the college to establish human values. College has a handicapped friendly campus and also follows the reservation policy of the government to ensure the admission of handicapped students. College also provides special attention to them at the time of examinations. Ramps are available for the handicapped persons near the stairs.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1275

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/1mAsV-DchC_UQsE1Dwi_4HwJjg63imgnFBH8brUIEjVs/edit#responses
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of students admitted during the year

1911

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1265

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response: at the beginning of the session college distinguish slow and advanced learner on the basis of the marks scored by the student in the last appeared examination.

College took innovative steps like:-

- Personal interaction with students about their area of interest,
- Question answer session,
- The quiz on general knowledge etc.
- On the basis of academic performance in previous exam we separate the slow and advanced learners.
- We maintain separate register for each class with details such as marks obtained in the previous examination and list the students.

- we also classify them subject wise.
- The heads of the concerned department prepare list of the slow and advanced learners to bridge up the knowledge gap of the enrolled students.
- From the academic year 2022-23, special classes for the slow and advanced learners at undergraduate level.

Subject identification

- Science faculty : physics mathematics
- Arts faculty: history, political science, english, economics
- Commerce faculty: english, accountancy

Targets:

- Improvement of confidence level of the student in difficult subjects
- Improvement of basic knowledge of the slow learners
- Improvement of performance in the examinations

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1911	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- College has 5 labs where Laboratory work is done by the students. It helps in experimental learning and widens their knowledge and analytical skills. teachers use teaching methods such as group discussions, seminars/

student presentation for better understanding of concepts/ technologies

- Tutorial classes are included in our curriculum and are regularly conducted by the faculty members which supplement teaching learning process.
- Multimedia teaching like PPTs are incorporated in the daily teaching learning process that improve the student's understanding of the topic.
- Guest Lectures are organized by the respective departments, to provide knowledge beyond the prescribed syllabus.
- Students are encouraged to organize and to participate in Inter-collegiate events, project contests to bring out the potential of the students.
- Educational visits are arranged to give hands-on experience to the students.
- Our campus is enabled with Wi-Fi facility that allows students to access technical resources.
- In addition to academics, to be a socially responsible citizen, our college encourages the students to participate in NSS activities with equal enthusiasm to develop their overall personality.
- The college has a central library well equipped with books, magazines & journals.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our 100% Teachers are using ICT for their teaching.

- We have 5 permanent and 16 temporary teachers in our college.
- All of them are using ICT enabled tools for teaching.
- They are using online classes platform and projectors for taking classes.
- Online lectures are also provided by the guest faculties appointed by the college from own fund of the college JAN BHAGIDARI SAMITI.
- We also provide facility to attend the lectures of the

other college by collaboration with nearby colleges to supplement the teaching learning process.

- All the teachers who are teaching online classes collecting the respective data for evidence for the same.
- All online activities are regularly monitor by the principal and HODs.
- As college has limited resource for ICT the smart class is allotted to all faculties and fixed the duration for the same that they can use the smart class for teaching equally.
- We have prepared a separate time table for the same.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

5

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Institute appoints Examination in-charge for the conduction of internal assessment procedure by the examination cell.
- This internal assessment is to establishment and ensures the complete understanding of each topic. Internal assessment procedure is demonstrated by a flow chart which is mentioned in the additional information.
- As per mentioned in the academic calendar The internal tests are conducted by each department.
- The timetable is displayed on the all notice boards including class notice boards.
- Reserve days are always there for any unexpected holidays and also compensated by working on Sundays.
- Teachers prepare two sets of question paper, which is then verified by the concerning Head of the Department or faculties and forwarded to the examination cell.
- Examination in charge selects one set of question paper, one hour before the commencement of the examination.
- The question paper distribute to the respective departments ten minutes before the examination commence.
- On the notice board Seating arrangement is displayed on the day of examination.
- The subject teacher discusses question paper in the class room After the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- College conducts internal examination for the students of UG and PG classes as per the prescribed syllabus and norms by the University.
- The internal examination will be based on the prescribed course plan.
- The faculties prepare question papers of two different sets based on the course plan, which are then verified by the Head of the department.
- Out of the two question papers, examination in-charge picks one of the question papers on the day of examination
- Internal marks publish on the concerned department notice board .

- The students can check their marks and can clarify any queries regarding their internals marks with the concerned subject faculties.
- The answer sheets of the good students are made available to the students that they can go through and know the facts thus we make the process of exam transparent
- Internal examination related grievances to be solved with in time bound period of 3 working days.
- Only after the sort out the grievances the result is published finally.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Program Outcomes are displayed on the website and efforts are made to attain all the POs to the maximum extent with University syllabus and additional activities.
- The faculty creates course outcomes (CO) and lesson plan of the concerned course.
- The course outcomes are communicated to students and teachers of all the programme offered by the institution are displayed on the institute website.
- Course outcomes are also displayed on the class notice boards.
- Based on the course outcomes defined, the faculties maps the CO with the program outcomes (PO) and define levels.
- Finally, the faculty creates course file and delivers lectures.
- The CO-PO and PSO attainment is calculated at the end of every semester and corrective measures are discussed to increase the attainment further.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

only 2022-23 final year student evaluated

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

679

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/19a-Wf991sktEBZP0YpPsKmuEg-sdA6K-rN7OsNj7d2c/edit#responses>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
0	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- These activities help students to understand the various problems faced by the society. It enables them to find out solutions on them.
- For exchange of views and innovative ideas well established and spacious class rooms and smart-room are available.
- Conduction of internal seminars, group discussions and awareness programs enhance the capacity of thinking among the students and faculty.
- We have 5 laboratories which are the centers for transfer of knowledge through practical.
- The Central Library loaded with a variety of books and magazines,
- Wi-Fi facilities help the students to update their knowledge with the latest information.
- The college is located at outside the college and surrounded by big trees. Which helps the students to get knowledge about flora and fauna of the area
- The activities conducted by the Dept. of Zoology motivate the students to take care of the plants and animals around, study biodiversity and maintain the Ecosystem. Water conservation and its importance is encouraged through the various activities of institution.
- NSS is very sensitive about the social issue and organize various prgrammes to spread awareness in the nearby society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

7 Days NSS camp

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a good natural location outside the town.well furnished and comfortable government hostel accommodation is available for students with strict overall

supervision of the management. These hostels are also available for our students.

The college has a central library which provides atmosphere for advanced study. The college also organizes several seminars, talks, workshops to emerging technologies to keep everyone in college updated in their respective fields.

Institute provides language lab where students are able to listen, practice and learn at their own pace and get individual attention from the teacher who monitors each one's progress.

The campus is spread over an area of 15 acres with comprising buildings of high-standard, classrooms with proper ventilation, laboratories, smart classrooms, and library.

The students and faculty can avail the First Aid .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution has sufficient facilities of sports. We have small play ground for outdoor games like kabaddi, athletics, volleyball ,badminton ect and facilities are also available for indoor games like chess , table tennis , carom etc. We also have collaboration with local body for the use of large play ground for games like cricket, football.

Annual sports are organized each and every year college also organizes games for girls and boys separately.

We also provide the facility for the student to participate in games at district level, state , division and national level. College gives monitory support to them. College also supports the good players at the time of admission by giving additional marks as per rules.

Separate yoga centre is not available but college organizes yoga training programmes . College celebrates world yoga day each

year. It brings awareness towards the students.

College organizes cultural programme annually .college organize many cultural activities like rangoli competition, mehendi competition, children day and many days to enhance the intrest of the students in our great Indian culture.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2450500

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2100

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

- College has established Wi-Fi facility. It is available to the students.
- Department of history , zoology and political science have facility of computer.
- College having internet facility with speed of more than 50 mbps.
- Office has full facility of computer , internet, printing and by Jan Bhagidaree Samiti two computer operators are appointed by their own funds.
- One smart class is established which is in full range of Wi-Fi with excellent speed of max. 100 MBPS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

11

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS								
<table border="1"> <thead> <tr> <th data-bbox="76 264 523 338">File Description</th> <th data-bbox="523 264 1394 338">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 338 523 443">Upload any additional Information</td> <td data-bbox="523 338 1394 443" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 443 523 584">Details of available bandwidth of internet connection in the Institution</td> <td data-bbox="523 443 1394 584" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional Information	No File Uploaded	Details of available bandwidth of internet connection in the Institution	View File			
File Description	Documents								
Upload any additional Information	No File Uploaded								
Details of available bandwidth of internet connection in the Institution	View File								
4.4 - Maintenance of Campus Infrastructure									
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)									
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)									
2450500									
<table border="1"> <thead> <tr> <th data-bbox="76 958 523 1032">File Description</th> <th data-bbox="523 958 1394 1032">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1032 523 1137">Upload any additional information</td> <td data-bbox="523 1032 1394 1137" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1137 523 1205">Audited statements of accounts</td> <td data-bbox="523 1137 1394 1205" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 1205 523 1384">Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)</td> <td data-bbox="523 1205 1394 1384" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	Audited statements of accounts	View File	Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File	
File Description	Documents								
Upload any additional information	No File Uploaded								
Audited statements of accounts	View File								
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File								
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.									
<p>Response:</p> <p>institute has a established mechanism for maintenance of all the above facilities and maintained by external agencies on demand as per the need and the others are maintained by the faculty members of the institution and skilled staff appointed by the management.</p> <p>Our institute has constituted purchase committee for purchasing computers, 1 printer and other ICT devices.</p> <p>At college level, there are different committees to monitor the smooth functioning of the college.</p>									

The college rooms are provided for the programme and activities conducted by the local government offices and NGOs at free of cost.

Policy for Physical, Academic and Support facilities :

As per the university affiliation norms There are enough classrooms for routine classes with spacious library, administrative office and other basic facilities to accommodate all the requirements college has enough space..

Inter

We have 18 classrooms.

Maintenance and utilization of Library:

Library has an advisory committee appointed by the Principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodicals, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1215

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

22

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

22

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

82

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

the national service scheme (NSS) A PUBLIC service flagship programme of govt. was launched in the year 1969 to celebrate birth centenary of the father of the nation mahatma gandhi . NSS unit of rani rashmi devi singh govt. college , khairagarh , has organised different activities towards nation and societies by young students are following

1. vishwa antrastriya paryaran diwas 6/6/2022
2. poshaar avn kuposhan mukti hetu jagaran raily 2022
3. NSS camp 2022
4. plantation
5. swkhata abhian 13/10/2022
6. niyamt gatividhi 14/10/2022, 20/10/2022 31/10/2022

RED RIBBEN CLUB UNIT OF RANI RASHI DEVI SINGH GOVT. COLLEGE
KHAIRAGARH Organised different activities of heath bawareness
are

;-

1. blood donation 15/06/2022 (vishwa raktdan diwas)
2. tambakhu nishedh diwas 004/02/2023
3. nasha mukti diwas 2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- College was established to provide higher education to the students of khairgarh.
- This is one of the oldest and largest educational institution working only for the education in this rural area.
- The institution is located in rural area .
- The institution is providing quality education to economically weaker section of the society.
- Nearly all of our students belongs to farmer families and involved in agriculture and allied work.
- Governance of the college from higher level to ground level is consist of faculty members, administrative staff, non teaching staff and students.
- Alumni and the local well wishers also help the institute time by time to improve the performance and in student welfare.
- The institute work by keeping students at the center.
- It is fully transparent, democratic and all inclusive. In the key decision-making bodies of the institution, teacher's representation is established.
- College development committee is established every year.

- In IQAC, all components of the college get representation as per norms for the constitution of the IQAC.
- IQAC works for improvement of the quality of the education
- The vision and mission of the college is uploaded on the website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution is an example of the decentralization and participative management. Through the various committees college take the decisions for various academic and administrative tasks. These committees take important policy-making decisions.

The admissions to both UG and PG are best example of decentrelisation and participative management.

- The schedule of admission process is declared by the government every year.
- After this college distribute the work of admission to various departments by forming committees and teams.
- The admission seekers apply through the university portal without paying any fee. After the last date of online application university send the list of the applicants to the college.
- College office provides the lists to various departments for admission process
- Departments prepare merit lists according to norms and display it on the board and website of the college.
- Differently abled students, performance in sports, cultural and other aspects (NCC, NSS, Youth Red Cross, Scouts and Guides, Ex Servicemen) are also considered along with merit
- All the admission committees are empowered to take decisions about the list publication and other admission needs like verification, consideration and rejection of the applications.

Annual cultural function is also a best example of participative

functioning of the institution.

For annual functions various committees are formed for different responsibilities. This work distribution results in excellent execution of the task.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and learning:-

- Introduction of new course like computer science, post graduate programmes in English, mathematics .
- Establishment of projector in all classes
- e-class facility will be introduce in all PG departments
- e-library resources will be enhanced
- Books,
- Journals,
- Periodicals,
- Magazines
- Online access to E-media
- Departmental libraries
- Regular training /coaching classes
- Participation in tournaments/competitions
- Hosting competitions/ tournaments

Administration and management:

- online mode of admission will be introduced
- online mode of payments of fee will be available to the students
- computerization of all departments
- training of non teaching staff
- Transparency in Leadership & appointment of Key positions
- Service conduct rules and polices formulation,
- approval & implementation
- Grievance Redressal mechanism
- Leadership Development through decentralization
- Decentralize the academic, administration and student

related issues

- Prescribe duties , responsibilities and accountability
- Rotation of key posts to build leadership

Library & Information Centre

- Budget allocation
- Infrastructure (Buildings & Furniture)
- CCTV and Lockers facility
- Books, journals

Research and development

- All teacher will complete their PhD by 2024

Infrastructure development:

- Separation Of UG And PG Labs
- Boys Common Room
- Ramps Up To First Floor
- Separate Rooms For Sports, UGC, Store
- Reading Room
- Parking Facility For Staff And Students
- solar energy equipments
- botanical garden

EVIDENCES OF DEPLOYMENT OF STRATEGIC/ PERSPECTIVE PLAN:

- Projector are deployed in 3 classes
- e-books are made available for PG students of zoology and chemistry
- Departmental libraries
- Regular training /coaching classes
- botanical garden
-

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has organizational structure:

Jan Bhagidaree Samiti

As per government rules Jan Bhagidari Samiti is establish in college. This committee include persons from various areas of society. Political public representatives, principal and faculty members are included in this committee and according to rule elected representative chairs the committee.

Administration

Principal works to coordinate all the activities in the college. Principal maintain the development policies of the college. Maintains the faculty member leave records like casual leave, vacation and duty leaves. Principal has all financial power as DDO (appointed by government).

The student union

Every year election of student union takes place and new body of student union forms. It plays an important role in many decisions of student and college welfare.

Grievance redressal cell

The grievance redressal cell was formed to address the student grievances.

The college assures the students that once a complaint is made, it will be treated with confidentiality.

Internal quality assurance cell (IQAC):

Iqac has been established in the college. Iqac meetings are very regular and try to assure the delivery of quality education to the students.

The staff council:

Institute has a staff council which is very important body of the college. This body can take decision on any issue of the collage.

The grievance redress, anti-ragging cell, anti-sexual harassment cell and the student welfare committee work for the well-being of students

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Jan Bhagidaree Samiti and College provides various facilities and support for the employees

- Jan Bhagidaree Smaiti or management fee is free for wards of the employees who are studying in the college.
- The college raises fund for employees and students whenever possible.
- Group insurance scheme is introduced for the staff.
- The college gives advances to staff under inevitable circumstances.

- The college gives concession in fees for wards of employees.
- Medical reimbursement facility is available for teaching and non-teaching staff.
- According to government rules Job offers to one of the family members after the sudden death of the staff in service.
- College supports for all necessary documentation for compensation appointments
- College appoints the temporary teachers and non teaching staff to support the permanent staff in work.
- Advance payment to staff to meet emergency needs in case there is a delay of salary payment..
- In a medical emergency, advance is given to the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College is a government institution. It runs under the norms of

UGC and state government. According to norm all faculty members of the college has to submit self appraisal on the completion of the session, the PBAS.

This appraisal form indicated the various fields of the performance of the teacher. In this scheme, the performances are classified into three major categories.

(i)Teaching, Learning and Evaluation related activities

(ii)Co-Curricular, Extension and Professional Development related activities

(iii)Research Publications and Academic Contributions

The following weightages are assigned to these categories:
100:75:300.

These are called Academic Performance Indices (API).

After this college collects the feedback form of the students.

College encourages the good workers by giving them best teacher award and best worker award every year.

Administration of the college always guides to perform better.

We collect the feedback from

- Students
- Parents
- Alumni

A team consisting of the Head of the Department and Senior Professor in the Department, goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process.

For non-teaching staff feedback is collected from each department and based on the feedback appraisals are given.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **The college is a government institute under Chhattisgarh**

government and fully aided by the Govt. Of Chhattisgarh and included under section 2(f) section 12B of the UGC Act, 1956.

- Institution is fully eligible to receive the grants under various schemes of UGC. The institution mobilizes funds for its regular activities from various government agencies.
- The college also mobilizes funds through donation from individuals , Jan bhagidaree fee (as decided by Jan Bhagidaree Samiti), college development funds and self-financed courses etc.
- The college generates financial resources through its government, Affiliated University, UGC, local well-wishers and public representatives.
- The college committees always search for new funding resources.
- The college mobilized more than twenty lakh rupees fund from Jan Bhagidaree Fee, hundred lakhs from state government for new building, funds from affiliating university for examination and remeuneration .

Optimal Utilization of Resource-

- The institution prepared its policies for proper implementation and optimal utilization of its resources.
- Contractual teachers and support staff is appointed through proper channel.
- As per the priority and advised of state government the funds are utilized for infrastructural development, ICT device and upgradation, student development and necessary equipment for the laboratories.
- The fund is spent ,utilized through proper channel, such as quotation, discussion with purchase committee and Cheque or online payment system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC ensures:

- Strict follow of academic calendar
- Internal exam monitoring
- Facilities for students during exams
- Syllabus completion on time
- Physical requirements for quality education
- Updation of library
- Purchasing of books
- Updation of internet facility
- Availability of syllabus to the departments
- Providing information to the college
- Enhancement of research work
- Improvement in lab facilities
- Good atmosphere for learning teaching
- Appointments of teaching staff from own funds
- Appointments must be strictly on merit basis
- Conduction of regular assessment process

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic Calendar:

On the basis of University Academic Calendar the Institute prepare the academic calendar at the start of the year for not only the regular teaching-learning process but also for various events like seminar/ guest lectures and many more.

Learning outcomes:

- College monitors the performance of the students regularly.
- Well established procedure is there to collect and analyze data on student learning outcomes;

- measures to improve learning outcome
- Regular class tests and interactions
- Group discussions held in all pg classes
- PG councils are established in all PG departments
- Continuous evaluation comprising of half yearly exams, internal tests, assignments.
- seminar presentations.
- In PG courses semester system of examination is adopted.
- Providing question bank of various subjects to the students.
- Providing lecture notes through an online portal
- Timely redressal of students' grievances.
- At least 75% attendance is compulsory in each semester.
- Extra classes for weak students to solve their problems
- Extra attention and teaching for advance learners

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A.Safety and security

The college ensures safety and security of the girl students and women faculties

The following practices are done in this regard:

- For continuous monitoring the security on the campus the college has discipline committee.
- The violation of disciplines releted complains are reported to the concerned staff and placed before the principal and the members of the discipline committee.
- The confidence building is done by organizing workshops and programs on security issues and protection under law for females.
- The college campus is fully covered with sufficient light.

B.Counselling:

- Activities regarding the counseling of the girl students organized by women cell of the college
- Formal and informal counseling is done in the college.
- To improve their overall personality staff members motivate them and encourage them to participate in various activities organized by the college.
- Staff members inspire the students of weaker section to come to the main stream of the society.

C.Common Rooms

- The institution has provided separate common room for girls.
- Two government hostels are available to our girl students .
- The common rooms have essential amenities and also provided with R.O. water facility separately for the girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	file:///C:/Users/user/Desktop/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT

- The college is located outside the town and surrounded by green belt.
- College maintains green campus and regular plantation is done each year.
- College gives top priority to keep the campus clean and eco-friendly.

- The faculties and students are regularly advised to reduce waste at lower extent.
- Separate bins are available for the staff and students in the campus kept at different places on the college.
- The Nagar palika installed the two big bins for solid and liquid wastes in the campus and many small bins in the different areas of the college.
- Solid waste is regularly collected by the nagar palika .
- Waste is collected daily. It is processed according to nature of the waste.
- The college has a compost unit in which it is collected to be converted into bio-fertilizer.
- To minimize the problem of waste disposal separate dust bins are kept.
- Blue colored dust bin is kept for dry waste and Green colored dust bins are used for wet waste

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

B. Any 3 of the above

<p>vehicles</p> <p>3. Pedestrian-friendly pathways</p> <p>4. Ban on use of plastic</p> <p>5. Landscaping</p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized</p>	<p>A. Any 4 or all of the above</p>
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equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- College takes much initiative for cultural harmony in the campus.
- College organizes many programmes on various occasions.
- We celebrate birth and death anniversary of various national heroes.
- This spread their messages among the student and society.
- College celebrates many festivals in the college belonging to different communities.
- This counters the communal diversity in the society.
- According to government rules, college applies the reservation rules strictly. This is an important instrument to counter socioeconomic differences.
- Many of the departments specially humanities faculties organize many guest lectures on the topics of social importance
- Guest lectures are organized by Hindi department on Hindi literature and linguistics to develop the linguistic awareness among the students and staff.
- The college always involved in the national developmental activities, national festivals, awareness rallies, and government campaigns.
- Environmental awareness, social harmony, unity and values related flex boards are displayed in the college campus.
- On these issues college organize many awareness rallies.
- To maintain the peace and national integration in the

region college always try to play an effective role of catalyst.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- At the entrance of the college preamble of the constitution is displayed and it is clearly visible to all visitors.
- The fundamental duties and rights, , National Anthem, national song etc. Are clearly displayed in the college.
- Lecture on legal literacy is organized by political science department one of the best contributions to make our students literate of the constitution laws.
- On 26th November we celebrate 'Constitution Day' in our institution.
- The Voter's Day, International Yoga Day, Legal Literacy, Freedom of expression pogramms had been conducted by the institution from time to time.
- Human right day is celebrated every year by the political science department .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	file:///C:/Users/user/Desktop/CRITERION-7/7.1.9/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution

B. Any 3 of the above

organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College pays tribute to all the national heroes on their Birth and death anniversaries. The event is followed either by lecture, rally or the competitions like slogan writing, wallpaper and rangoli etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behavior of students in their professional and personal lives.

- International Women's Day-8march
- World Water Day -22 March
- International Mother Earth Day - 22 April
- World Biodiversity Day- 22may
- World Environment Day - 5june
- World Population Day - 11 July
- International Literacy Day - 8 September
- International Day Of Non-Violence - 2 October
- World Aids Day - 1 December
- Human Rights Day - 10 December
- International Yoga Day - 21 June
- 12th January Birth Anniversary Swami Vivekananda,
- 23rd January Birth Anniversary Of Netaji Subhashchandra Bose,
- 26th January Republic Day Of India,

- 14th April Birth Anniversary Of Dr. Babasaheb Ambedkar,
- 11th July World Population Day,
- 15th August Independence Day Of India,
- 5th September Birth Anniversary Of Dr. Sarvapalli Radhakrishnan Celebrated As Teacher's Day,
- 2nd October Birth Anniversary Of Mahatma Gandhi & Lal Bahaddur Shastri,
- 31st October Birth Anniversary Of Sardar Vallbhbhai Patel
- 14th November Birth Anniversary Of Pandit Javaharlal Nehru Also Celebrated As Children Day,
- 1st December World Aids Day,
- 10th December Human Right Day,

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Nil

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Istitutional Distinctiveness

1. Given to Boy's Hostel fascility.

2. Given to Hostel warden quater.
3. Road space given to valmiki niwas.
4. Pipeline space given to valmiki niwas

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

IQAC is rigorously involved in coordinating quality-related activities, including adoption and dissemination of best practices. The following are the action plans for academic session 2023-2024.

INFRASTRUCTURE DEVELOPMENT: ? The continuous demand of infrastructure related improvement has led to proposal of expansion of Library enhancement as expansion of reading room. ? Set up of 2 new classrooms ? Set up of computer Science Department ? Set up of IQAC room ? Shade & platform for murti kala STUDENTS' FACILITIES; Common room organization, continuous monitoring Medical checkups through Red Cross

ACADEMIC DEVELOPMENT: More value added course to be organised by Science Departments (Chemistry) Guest & invited lectures from other institutes and MoUs institute. To organize more workshops benefitting students Certificate courses on skill Development to be launched

ICT FACILITIES: 4G network setup in fuctional areas like IQAC Increased use of ICT in Teaching

RESEARCH & DEVELOPMENT: R&D cell to be formed Project to be submitted to DST / CURIE To increase research publications

INSTITUTIONAL DEVELOPMENT; Workshop to be organised at Divisional Level on AQAR & Role of IQAC To Draft Institutional Development Plan ; IDP for five years. NEP Preparedness : More skill based courses to launch. Centralised Programmes to be organised by all Departments. Audit for Environment, Energy, Green audit to be initiated.